

NEWPORT NEWS REGIONAL LHRC

December 12, 2006

MINUTES

PRESENT:

Joyce O'Brien	LHRC Member, Chairperson
Precious Etheridge	LHRC Member
Crystal Rivera	LHRC Member
Rosanne Walters	LHRC Member
Reginald Daye	Office of Human Rights
Louise Beveridge	LHRC Member, Vice Chairperson
Kelly Walter	Keystone Newport News
Gail Smith	Chessen and Associates
Nanette Hilliard	Family First/Lydia's House
Heather Fisher	Family Solutions
Devin Beverly	Therapeutic Options
Gregory Smith	Residential Living Options
Allon Wright	Families In New Directions

ABSENT:

Patricia Bills	Alexander House
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I. CALL TO ORDER

The meeting was called to order by Joyce O'Brien, Chairperson at 6:04 p.m.

II. REVIEW OF THE MINUTES

The minutes for the September 12, 2006 meeting were reviewed and approved with corrections. The motion to approve the minutes was made by Joyce O'Brien, seconded by Louise Beveridge, and unanimously approved.

III. OLD BUSINESS:

A. Topic: Update on State Human Rights Conference

Discussion: The Human Rights Conference has been rescheduled to September 6 and September 7, 2007. Training on the regulations, variety of topics to be covered at the conference.

Action: None required.

B. Topic: Public Comment on the new regulations was held on 10/27 and 11/17. Two speakers gave feedback during the meeting.

IV. NEW BUSINESS:

A. Topic: Keystone to add 24 beds to current service delivery

Discussion: Keystone requests to add 24 beds to current service delivery, these additional beds will be covered under the current human rights plan.

Action: Louise Beveridge made a motion to grant Keystone temporary affiliation for an additional 24 beds, the motion was seconded by Rosanne Walters, and it was unanimously approved.

B. Topic: Family Solutions-requesting temporary affiliation

Discussion: They are currently awaiting licensure at the third location. This is the Greenwood location, Ms. Barnes is currently reviewing the human rights plan.

Action: A motion was made by Rosanne Walters to recommend that temporary affiliation be granted for 90 days while they await licensure, Crystal Rivera seconded the motion and it was unanimously approved.

C. Topic: Therapeutic Options presented the Behavior Management Plan for review

Discussion: Suggestions for revisions to the policies were given. The Rules of Conduct must be reviewed and approved separately. A time out policy was requested by the committee. Committee requested that program make necessary revisions and submit to the Regional Advocate within 10 days.

Action: Crystal Rivera made a motion to accept plan with suggested revisions, Joyce O'Brien seconded the motion, it was unanimously approved.

D. Topic: Family Solutions- Request to approve use of camera system

Discussion: Camera system has audio and video, will be present in common areas only, no private areas. Used for investigation purposes. The only people that will have access to taped material are the 4 owners. Residents and guardians will sign consent agreements at admission. A recommendation was made to add concerns/complaints can be brought to the attention of Regional Human Rights Advocate, at address and phone number. To be submitted to the Office of Human Rights within 10 days.

Action: Rosanne Walters made a motion to accept the policy with requested modification, the motion was seconded by Louise Beveridge, and a unanimous vote was taken.

E. Topic: Alexander House temporary affiliation has expired.

Discussion: Someone from Alexander House will need to attend the next scheduled meeting to request temporary affiliation. Suggestion was made to have a letter sent to Mr. Griffen notifying him of the programs status. Joyce O'Brien requested that Kelly Walter draft the letter.

Action: Joyce O'Brien made a motion that Alexander House temporary affiliation be dropped due to non attendance, the motion was seconded by Rosanne Walters, and a unanimous was taken.

V. STANDING REPORTS

A. Topic: General Information

Discussion: Affiliates were asked to bring any issues that include resident information to be heard in the closed session.

Action: Reports were received from all affiliate programs in attendance. A summary is attached.

VI. CLOSED SESSION

Motion: *Executive Session, pursuant to VA Code 2.2-3711-A (4), for the protection of the privacy of individuals in personal matters not related to public business, namely to review patient information from Keystone Newport News and Family Solutions pursuant to the regulations.*

Action: Joyce O'Brien made a motion to go into closed session at 7:28 p.m. to discuss issues evident in report of Family Solutions and Keystone Newport News. The motion was seconded by Precious Etheridge and unanimously approved.

VII. RECONVENED IN OPEN SESSION

Motion: *Upon reconvening in Open Session at 7:57 p.m., each member of the LHRC certified to the best of their knowledge, that only public business matters lawfully exempt from statutory open meeting requirements and only private business matters identified in the motion to convene the Executive Session were discussed in accordance to the VA Code 2.2-3711-A (4).*

VIII. NEXT SCHEDULED MEETING

The next regular LHRC meeting is scheduled for Tuesday, March 13, 2007 at 6:00 p.m. at Keystone Newport News.

IX. ADJOURNMENT

Joyce O'Brien adjourned the meeting at 8:00 p.m.

RESPECTFULLY SUBMITTED:

Joyce O'Brien, Chairperson

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